

THORP SCHOOL DISTRICT #400

P.O. BOX 150

THORP, WA 98946

### CERTIFICATED POSITION OPEN ANNOUNCEMENT

POSITION: **LONG TERM SUBSTITUTE, ELA 8<sup>th</sup> – 12<sup>th</sup> grade**

HOURS PER DAY: 6 hr (0.8 FTE) Certified

SUBSTITUTE RATE: \$165/day, DOE after 20 days

1 hr (0.2 FTE) Classified

OPEN TO DISTRICT EMPLOYEES: 10/14/2022

OPEN TO PUBLIC: 10/19/2022

CONTACT PERSON: Brenda McKee

PHONE: 509-964-210

E-MAIL: mckeeb@thorpschools.org

FAX: 509-964-2313

### POSITION DESCRIPTION

#### CERTIFICATED

*This description describes duties and responsibilities that are representative of the nature and level of work assigned to 10E53097001256101238 the position. The principle activities are representative and not necessarily all inclusive.*

- \* Teach and develop curriculum and evaluate student progress toward attainment of learning objectives.
- \* Demonstrate knowledge of and ability to use research-based principles of effective instruction for ELA.
- \* Demonstrate knowledge of Washington State's reading model.
- \* Oversee student behavior in a classroom setting, applying behavior management systems; act as a model to demonstrate appropriate behavior; reinforce positive behaviors; discipline students as authorized.
- \* Organize the instructional program to provide for individual differences.
- \* Maintain appropriate individual student records.
- \* Establish and communicate to students and parents clear grading standards; evaluate each pupil's growth, and provide timely and accurate feedback/documentation to students, parents, and appropriate staff members.
- \* Provide support for the implementation of the commercial reading programs selected by the district.
- \* Provide for the personal and social growth of students.
- \* Promote an understanding of the District's and program's educational goals with parents through participation in parent conferences and other related activities.
- \* Engage in activities which promote personal professional growth.
- \* Work collaboratively with other staff members and administrators to improve the educational program.
- \* Work collaboratively with other staff members and administrators to meet the needs of special education students, including assistance for students with adaptive equipment/assistive technology and behavioral needs.
- \* Provide academic guidance and counseling for students.
- \* Fulfill other responsibilities as assigned by the program administrator.

#### MINIMUM REQUIREMENTS:

- \* Valid Washington State Teaching Certificate with appropriate endorsement(s) and/or meet the highly qualified standards in the grade level and/or subject area in which the teacher is assigned.
- \* Employee is frequently required to talk, hear, stand, walk, sit, or use hands and fingers, and is occasionally required to climb, balance, stoop, kneel, crouch or crawl.
- \* Ability to articulate and implement State of Washington Essential Academic Learning requirements and State of Washington Common Core Standards to produce significant student learning.
- \* Demonstrates ability to work successfully with age appropriate student, staff and multi-cultural community.
- \* Demonstrates classroom management procedures that provide for large and small groups, and individuals.
- \* Establish routines and provide for an environment of learning.
- \* Familiarity with developmental needs of middle school and high school students.

#### APPLICATION PROCEDURES:

In House - Please submit letter of interest that is responsive to this particular position to Human Resources.

Public Interest: Please submit an application form, cover letter responsive to this position, and resume to Human Resources, P.O. Box 150, Thorp, WA 98946.

#### THORP SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER

Thorp School District #400 complies with all state and federal rules and regulations, and provides equal employment, educational and activity opportunities for all persons without regard to race, color, religion, creed, national origin, sex, age, sensory, mental or physical disability, sexual orientation, gender expression or identity, honorably discharged veteran or military status, or the use of a trained dog guide or service animal by a person with a disability, and other basis protected by applicable law. Compliance inquiries: Title IX and Section 504/ADA Compliance Coordinator – Linda Martin, P.O. Box 150, 10831 N. Thorp Hwy., Thorp, WA 98946. Employment is contingent upon necessary verification of identification and work eligibility.