

# THORP SCHOOL DISTRICT #400

P.O. BOX 150  
THORP, WA 98946

## POSITION POSTING CLASSIFIED

POSITION: **SUBSTITUTE BUS DRIVER**

SUPERVISOR: Transportation Director

**HOURS PER DAY: Varied**

**SALARY: Starting at \$21.259 DOE**

OPEN TO DISTRICT EMPLOYEE: 9/15/2022

OPEN TO PUBLIC: 9/20/2022

Open until filled

CONTACT PERSON: Brenda McKee, Business and HR Mgr.

PHONE: 509-964-2107, ext. 101

E-MAIL: mckeeb@thorpschools.org

FAX: 509-964-2313

### PRIMARY RESPONSIBILITIES:

Under the direct supervision of the Transportation Supervisor, operates school buses safely under all types of weather conditions, including ice and snow.

1. Operate a school bus in accordance with the laws of the State of Washington and the Office of the Superintendent of Public Instruction.
2. Inspect, fuel and clean school buses and related equipment as required.
3. Maintain control of student passengers as related to safety.
4. Report unsafe acts or conditions that require the attention of any person other than the driver.
5. Complete forms, records and reports as required.
6. Operate wheelchair lift and/or assist student loading and unloading from the school bus.
7. Interact effectively with students, parents, staff and public.
8. Other duties as assigned.

### MINIMUM REQUIREMENTS:

1. Possess a current CDL with school bus endorsement.
2. Possess current First Aid card and be knowledgeable in related preventative health and training standards.

### APPLICATION PROCEDURES:

Current employees: Please submit a letter of interest by 10/01/2022.

Public interest: Please submit a cover letter responsive to the position with a completed application and resume to Human Resources, P.O. Box 150, Thorp, WA 98946.

The Thorp School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Title IX Coordinator, Civil Rights Coordinator, and Section 504 Compliance Coordinator Mel Blair, (509) 964-7139, PO Box 150, 10831 N Thorp Hwy, Thorp, WA, 98946, blairm@thorpschools.org.