

**THORP SCHOOL DISTRICT #400  
BOARD OF DIRECTORS  
November 24, 2021**

**Regular School Board Meeting  
6:00 p.m.**

**Board Members Present:** Anne Cubilie, Luanne Osiadacz, Carol Johnson, Dave Muratore, Nicki Morelli-Mayer, Genevieve Gillman

**Board Members Absent:**

**Community members present:** Andrew Perkins, Elly Pollock, Nikki Pollock, Brenda McKee, Casceila Miller, Laura Jones, Andrea Green, iPhone mini, Scott Carlson, Kim Rivera, Alison, Drew Liedtke, Hilary Lampard

<p>A. CALL TO ORDER/FLAG SALUTE</p>	<p>Anne Cubilie called the meeting to order at 6:00 pm. Anne Cubilie led the flag salute.</p>
<p>B. SWEARING IN OF ELECTED BOARD MEMBERS</p>	<p>A. The recently elected board members were sworn in by Mr. Andrew M. Perkins:</p> <ul style="list-style-type: none"> <li>a. Director District 1 - Luanne Osiadacz</li> <li>b. Director District 3 - Dave Muratore</li> <li>c. Director District 4 - Nicki Morelli-Mayer</li> <li>d. Director District 5 - Genevieve Gillman</li> </ul>
<p>C. ELECTION OF OFFICERS - POLICY 1210</p>	<p>A. Chair</p> <ul style="list-style-type: none"> <li>a. Carol Johnson nominated Nicki Morelli-Mayer as Chair. Luanne Osiadacz seconded. Roll call vote: <ul style="list-style-type: none"> <li>i. Dave Muratore - Yay</li> <li>ii. Genevieve Gillman - Yay</li> <li>iii. Carol Johnson - Yay</li> <li>iv. Luanne Osiadacz - Yay</li> <li>v. Nicki Morelli-Mayer - Yay</li> </ul> </li> <li>b. Nicki Morelli-Mayer is elected Chair.</li> </ul> <p>B. Vice Chair</p> <ul style="list-style-type: none"> <li>a. Luanne Osiadacz nominated Carol Johnson. Nicki Morelli-Mayer seconded the appointment. Dave Muratore nominated Luanne Osiadacz. Genevieve Gillman seconded the nomination.</li> <li>b. Roll call vote for Carol Johnson. <ul style="list-style-type: none"> <li>i. Dave Muratore - Nay</li> <li>ii. Genevieve Gillman -Nay</li> <li>iii. Carol Johnson - Yay</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>iv. Luanne Osiadaz - Yay</li> <li>v. Nicki Morelli-Mayer - Yay</li> <li>c. Carol Johnson is elected Vice Chair.</li> <li>C. Legislative Representative <ul style="list-style-type: none"> <li>a. Carol Johnson nominated Luanne Osiadacz . Nicki Morelli-Mayer seconded. Vote was unanimous.</li> <li>b. Luanne Osiadacz is elected Legislative Representative.</li> </ul> </li> <li>D. WIAA Representative <ul style="list-style-type: none"> <li>a. Nicki Morelli-Mayer nominated Dave Muratore. Carol Johnson seconded. The vote was unanimous.</li> <li>b. Dave Muratore is elected WIAA Representative.</li> </ul> </li> </ul>
<p>E. APPROVAL OF MINUTES</p>	<ul style="list-style-type: none"> <li>A. October 26, 2021 - Regular Board Meeting <ul style="list-style-type: none"> <li>i. Carol Johnson moved to approve the minutes; Luanne Osiadacz seconded. The vote was unanimous.</li> </ul> </li> <li>B. October 28, 2021 - Special Board Meeting <ul style="list-style-type: none"> <li>i. Luanne Osiadacz moved to approve the minutes; Carol Johnson seconded. The vote was unanimous.</li> </ul> </li> </ul>
<p>F. APPROVAL OF AGENDA</p>	<ul style="list-style-type: none"> <li>A. Luanne Osiadacz moved to approve the agenda; Genevieve Gillman seconded. The vote was unanimous.</li> </ul>
<p>G. CONSENT AGENDA</p>	<ul style="list-style-type: none"> <li>A. Consideration to approve Resolution 21-05, Transfer of Funds. <ul style="list-style-type: none"> <li>a. Transfer of funds from an account that has been accruing interest and will be closed.</li> </ul> </li> <li>B. Consideration to approve the supplemental contract for Becky Hill, Special Education Room Teacher, in the amount of \$10,288.32 for the 2021-2022 school year.</li> <li>C. Consideration to approve the employment contract for Scott Carlson, Maintenance Supervisor, 1.0 FTE, effective December 6, 2021. <ul style="list-style-type: none"> <li>a. Went through a lengthy process and evaluated the right person to take over. Ed is a beloved person in the district and has big shoes to fill. Scott's resume is very impressive. We are thrilled to have him on board. Scott - Excited to get started and work in the community.</li> </ul> </li> <li>D. Consideration to approve the Warrant Table.</li> </ul>

<b>NOVEMBER 2021</b>				
<b>Fund</b>	<b>Warrant Amt</b>	<b>Warrant #</b>	<b>Electronic Transfer</b>	<b>Total Amount</b>
<b>General Fund</b>				
Accounts Payable	\$75,122.90	42709 - 42763		
Payroll	\$0.00	-		
Payroll Accounts Payable	\$53,993.60	42699 - 42708		
ACH File (xcycle)				
ACH File			\$294,294.16	<b>\$423,410.66</b>
<b>ASB</b>				
Accounts Payable	\$885.24	2711 - 2714		<b>\$885.24</b>
<b>Capital Projects</b>				
Accounts Payable	\$17,801.39	272 - 274		<b>\$17,801.39</b>
<b>Private Purpose Fund</b>				
Accounts Payable	\$1,000.00	50		<b>\$1,000.00</b>
<b>Transportation Vehicle Fund</b>				
Accounts Payable	\$0.00			<b>\$0.00</b>

Carol Johnson moved to approve the consent agenda; Luanne Osiadacz seconded. The vote was unanimous.

**H. PUBLIC COMMENTS**

Nicki Morelli-Mayer opened public comments at 6:20 pm.

Anne Cubilie - Thank everyone for their hard work and support over the years. It has been an honor to serve. I think we should be very proud that we had incredibly civil meetings about some very difficult things. It's been a very hard 18 months but we have worked well together as a district. I have been proud to work on the programs that we have; Farm to school, afterschool programs, enrichment, etc. I've been constantly encouraged by all of you. It's been a wonderful experience.

Alison - From CWU STEM program. I want to thank Anne for her service and help in developing programs at Thorp. This is a district that really seeks to be of service to each of their students. I'm excited to see what else the district does. You are an example to the whole state.

Nicki Morelli-Mayer closed public comments at 6:24p.m.

**I. REPORTS TO BOARD**

**A. Superintendent's Report - Andrew Perkins (Information)**

- a. Student Discipline - At WSSDA, talking to Superintendents, the consensus was that the growing pains that we usually experience in the first few weeks of school after break is going to take all year to solve. This is a problem created by adults and it is on the adults to solve this problem. Now more than ever, there is a more muddled approach to dealing with issues. Where before everyone used to be on the same page from teachers, to administrators, to parents when it came to dealing with issues, that doesn't seem to be the case. We need the support of parents to get back on the right track. We have had more discipline in 3 months than I had in

the previous 3 years. We aren't going to take a break and shut down. We are going to lean in and put in the work to repair. Normally Thorp is pretty calm. It has been a lot of stress. The break will help us to take a look and refresh. We aren't going to lower our standards and we are going to put in the effort for these kids.

- b. Later in the agenda you will see that Thorp never again plans to close school. We have a plan and have invested in training and technology to keep education going.
  - c. Call with Senator Murray next week - Discussion of Small School Modernization money is currently being held up by Feds, Universal Pre K education funds will help offset our preschool programs , emergency connectivity money to fund devices to stay at home, federal funds for broadband in the district, Air Conditioning in the district that allows for community cooling location when temps are high.
  - d. Boys Basketball is going well. Two home games in December if you want to come see a game.
  - e. WSSDA Conference hot topic, Superintendents and OSPI looking at some enrollment stabilization.
  - f. In December you will see the planning and committee documents for the Strategic Plan.
- B. Business/HR Director Report - Brenda McKee (Information)
- a. Investment & Fund Balance
  - b. Budget Status
  - c. Top 10 Vendors
- C. Student Service Coordinator's Report - Laura Jones (Information)
- a. First and second grade teachers requested some Social Emotional Learning classes to help with self regulation and working with each other. I'm in classrooms every other week. We will be starting that with 3-5 as well. Secondary has been working on the Character Strong Program weekly. The kids need a lot of assistance with self regulation. We are pushing the curriculum and training to teachers so they can work on it in their classrooms. Have also been doing individual and group counseling along with lunch bunch for elementary. We are starting to see good results. It works but takes time.
  - b. We should receive PSAT scores shortly.

- c. SBACC and WCAS Science testing is completed and the scores were pushed to teachers so they know where there kids are at
- d. We have some ELL students to test.
- e. The Giving Tree will be up and running next Friday. We have 3 families. Working with ASB on this project. We have seen a high need for hygiene products so we will be adding that to the requests for the tree.
- f. Parent group has started to meet about introducing a Thorp Community Pantry with a grocery type environment that families can use. Hoping to do a soft opening in January.
- g. Lock down drill went well. Ms Pendley is new to the office and she is very security savvy and has been on the Safety Team for years, so it was good to have her in there with her experience and point of view.
- h. Attended a three day restorative reentry program on returning kids from suspensions for success of the student and their peers.
- i. Attending a School Counselor PLC with the ESD 105 with counselors from around our area. It has been great to be able to work with other counselors and feel less on my own.

D. Student Representative - Elly Pollock

- a. Seven students will be attending the FBLA conference in Yakima next week.
- b. Senior Class is putting on a Secondary Assembly going over class and hallway etiquette tomorrow after the Turkey Trot.
- c. WSSDA Conference - My main takeaways from the conference are that student reps could use more training and some clear expectations from the board of what you would like to hear about. I need to connect more with students so everyone can be heard. I will be inviting clubs each month to present, go to middle school and elementary ASB meetings to see what they are doing and how they are running things.

E. Instructional Leader FieldSTEM Report - Casceila Miller (Information)

- a. Finished our first round of Tiger Academy for K-7. Interventions using ESSER funds. We had 100% growth for the 18 students served. We ended with a celebration, the kids and teachers worked hard and the outcome was better than expected. Winter round will focus more on enrichment. Continuing to work on

	<p>intervention plans during the day. Seeing incredible growth in our math and handwriting programs.</p> <p>b. We were recognized as the PEI School of the Year for our outdoor education program. We received a banner that we will be displaying.</p> <p>c. The Parent Group bought us shirts for the garden initiative. Mr. Liedtke, our art teacher, helped every student in the school tie dye their white shirts. His hands were dyed for weeks! The kids were thrilled and wear their shirts all of the time. This month we are honoring Mr. Drew Liedtke with the October BEE A LEADER award. Drew Liedtke - Thanks to the Parent Group for getting the shirts, dye, and other supplies. I really want to thank the teachers. Tie dying can be terrifying with adults, we did it with Kinders. I want to thank the teachers and adults that helped make this possible. The shirts look amazing.</p>
<p>J. OLD BUSINESS</p>	<p>A. Policy 1250 - Students on Governing Boards (2nd Reading - Action)</p> <p>a. Carol Jonson moved to approve the policy. Luanne Osiadacz seconded. The vote was unanimous.</p> <p>B. Capital Projects Levy (Action)</p> <p>a. Current project underway and our plan for the next few years.</p> <p>i. Dave - Is this paid for by a new levy.</p> <p>ii. Perkins - This is the levy that has already passed.</p> <p>b. Luanne Osiadacz moved to approve the Capital Projects Levy. Carol Johnson seconded. The vote was unanimous.</p>
<p>K. NEW BUSINESS</p>	<p>A. Operating Protocols (Action)</p> <p>a. Dave and Genevieve received this at the WSSDA Conference. Previous board have viewed it at a prior meeting</p> <p>b. Dave Muratore moved to approve the Operating Protocols. Luanne Osiadacz seconded. The vote was unanimous.</p> <p>B. Board Policies - Series 1000 (Discussion)</p> <p>a. These are on the website. These are just here to remind you of the policies that apply to the board.</p> <p>C. Policy 1611 - Code of Ethics (Discussion)</p> <p>a. Probably received this training at WSSDA. Nicki Morelli-Mayer - I think it's a good reminder for everybody.</p>

D. Policy 1733 - Board Member Compensation (Discussion)

- a. Each member will need to fill out the form to select if they are choosing to receive the \$50 per meeting compensation.

E. Update of Organizational Chart (Discussion)

- a. We will update your new positions. We also have Garrett Rhodes, our new IT person. He is phenomenal, we will introduce you to him formally at a later date. We finally have a full time tech person. The big holes we had here was needing a full time nurse and a full time tech person to keep ahead of these teenagers! We also have the School Psychologist and the Facilities Manager on our team. It's nice to have all of these holes filled. This helps to ensure that when things come up they start with the right people, Student issues go through Mel, Laura, and Katelyn. District Issues come to me. We are student centric and this district organization helps us stay true to that.

F. Levy Committee Appointments (Action)

- a. We have had one person step forward to write the For section for our levy. You can appoint her to write it. We haven't had anyone step forward to write the Against section.
- b. Luanne Osiadacz moved to appoint Beth Parker to the levy committee, Carol Johnson seconded. The vote was unanimous.

G. Purchase of School Bus (Action)

- a. Our school bus has become unreliable. Brenda handed out the quote and financial reasoning behind the need and ability to pay for a bus. Proposing to transfer the excess over the 12% minimum fund balance in the general fund to our transportation vehicle fund.

- b. Carol Johnson - How much is that a month?

Brenda McKee - it depends on the month

Carol Johnson - Will we have enough by August?

Brenda McKee - I believe we will. We will need action on this.

Luanne Osiadacz - Will that leave our fund low? How will that get built back up?

Brenda McKee - The only way to build it is through the annual depreciation. And if we continue to transfer the ending fund balance it will also build it up.

Andrew Perkins - We are looking at a possible engine failure. And if we wait to act, who knows how expensive buses will be at that time. I think we are looking at \$15,000 savings doing this now. We

had a bus blow up with 50 kids on it on I-82, we don't want that to happen again.

Genevieve Gillman - Is it possible to make a downpayment and finance the rest?

Brenda McKee - We would have to get a loan. We should be able to fund the whole thing outright. And I think that is the best option, right now we are trying to make that payment on the other bus every month.

Carol Johnson - Will they need money down?

Brenda McKee - The company will hold it for us to purchase at that price with a promise.

Genevieve Gilman - What is the back up plan if a bus goes down before this.

Andrew Perkins - We have a fleet agreement with Ellensburg, but that has been problematic as well with their supply. We wanted to buy a bus last spring, but we wanted to make sure we had a healthy general fund. Plus, with a new bus we get that depreciation annually.

Dave Muratore - Is it worth replacing the engine?

Brenda - It is more expensive to replace than get a new bus.

Dave Muratore - [To the board] Do you guys think we have the money? You have a better general idea.

Nicki Morelli-Mayer - It looks like we have it. Anything over the 12% can be moved over. I trust Brenda with the numbers

Genevieve Gillman - I don't want kids stranded on the highway.

- c. Carol Johnson moved to authorize a resolution to transfer general fund money to the transportation vehicle fund. Luanne seconded. The vote was unanimous.

#### H. Resolution 21-03 - Replacement Educational Programs and Operational Levy (Action)

- a. This is the replacement of the four year levy that was passed four years ago. It is tied to your enrollment and reflects increases in students. When the last levy passed we were looking at collecting \$720K, after McCleary it dropped to \$380K, due to that the general fund dropped \$380K as well. This is a stabilizing levy collection. It's heading in the right direction. It pays for what the state doesn't. For instance, we get paid 4 hours a week for a nurse, we cover the

rest. All of the extras we provide our students are funded from this levy.

Genevieve Gillman - This goes out for a vote of the public?

Andrew Perkins - Yes in February.

Nicki Morelli-Mayer - What is the assessed rate?

Andrew Perkins - We collect by student instead of at the assessed rate.

Genevieve Gillman - How will a homeowner, taxpayer know what they are paying?

Andrew Perkins - Brenda has a rate sheet we will send to the public, we will post it in the January newsletter.

Dave Muratore - Do you know what the rate is or is there an increase?

Andrew Perkins - It's about the same. My advice is over the several levies we try to stay at the same rate as in previous years.

Dave Muartore - How much of the property taxes collected here go to Thorp?

Andrew Perkins - You receive all of these dollars directly for this school.

- b. Luanne Osiadacz moved to approve the resolution, Carol Johnsn approved. The vote was unanimous.

I. Resolution 21-04 - Capital Levy for Instructional Technology Improvements (Action)

- a. This pays for our tech person and maintenance of our tech program. This one is set at 22 cents. We expect the rate to drop but return to be higher due to the increased valuation. We are only going to raise 75K, we won't continue to raise money after we hit that so the overall rate is lower. We were spending about 50K out of the general fund. This will help close that gap in addition to funding from E-rate, Connectivity Funding, and the Capital Projects Levy. We are tapping into federal money and using this levy to fund the guts of our tech program so we aren't taking money from the general fund.

Dave Muratore - So this is more operational.

Andrew Perkins - Yes, it's the running of the tech program and the parts to keep things running.

- b. Luanne Osiadacz moved to approve the resolution. Genevieve Gillman seconded. The vote was unanimous.

J. Synchronous Learning Script (Action)

- a. On December 2 we will test our system with an emergency broadcast. I will read the script. The goal is to do it as early as

possible to send out a message saying that the building will be closed but we will be learning from home. Laura Jones and Cas Miller worked hard on this to make sure we can count that day and not have to make it up. We are required by the state to have this approved by the Safety Committee. It may not go smoothly the first time, but we have a plan and will adjust where necessary.

Carol Johnson - What about households that don't have internet.  
 Laura Jones - Families without internet already have Chromebooks with internet access to address that need. Our goal is to have everybody ready by Christmas break.

Genevieve Gillman - I think this is fantastic and it shows our technology funds at work.

Andrew Perkins - We will send the script home as well. And it will help us make sure every one sees it.

Kim Rivera- What if individual families can't participate because they have no power?

Andrew Perkins - It would be an excused absence. The test will help us find dead spots. We know where a lot of our problems in the district are now. We will start to see trends as kids aren't logging in.

Kim Rivera - Parent group will like to help get this information out.  
 Genevieve Gillman - There will be buses to drop off lunch and an electronic device if informed by 9 am. We would just contact the school?

Andrew Perkins - We hope everyone 3rd grade and up will have a device already at home. We will then get food out unless the roads are impassable.

b. Genevieve Gilman moved to approve. Dave Muratore seconded. The vote was unanimous.

L. CORRESPONDENCE

A. EPA Announcement (Information)

a. Designated school to be a clean air and cooling center with funding. Hoping to use federal, state, and local money to redo the air conditioning system.

Carol Johnson - How was Kittitas County selected?  
 Andrew Perkins - Two things - Smoke from fires, and excessive heat.  
 Dave Muratore - Every school in the county qualifies?

	<p>Andrew Perkins - Every school who needs it is eligible. They may just need supports, or training, we will need to install air conditioning.</p> <p>B. FEMA Funding (Information)</p> <p>a. Able to recover \$22K from our COVID expenditures from last year. This funding is still open and we hope to recover some of our nursing funds and some of our supply expenditure.</p> <p>Brenda McKee should be congratulated for securing this funding and having us designated as a FEMA school.</p> <p>C. ECF Funding Commitment (Information)</p> <p>a. This is the emergency connectivity fund. We received \$33K. This is key to our synchronous plan to give every child a device at home.</p> <p>D. Letter to in Support of Comprehensive Health Care (Information)</p> <p>a. OSPI school grant to work with the school district and give support to students.</p> <p>E. Funding for 5th Grade Camp (Information)</p> <p>a. Cas Miller - Beth Parker, our camp director, worked at this camp previously and worked with them to secure funding for this camp for 5th graders in April.</p> <p>F. IDEA Level 1 Determination(Information)</p> <p>a. The SPED department under Mel Blair got a Level 1 determination, which is phenomenal. It's a difficult program to implement. We are where we should be.</p> <p>G. Auditor Letter (Information)</p> <p>a. This is just notice that we need to get our levy on the ballot.</p> <p>H. Lori Dolan Letter (Information)</p> <p>a. Had a pet peeve about how we pay teachers. The state used to pay them. Then McCleary came about and they gave us an average and we pay them. So it becomes expensive to employ a teacher with the experience we want. It's an unintended consequence and we want to put pressure on them to fix it. We don't want to have to cut programs to fund our teachers. We want to hire teachers based on the best candidates.</p>
<p>M. BOARD MEMBER COMMENTS &amp; STUDENT REPRESENTATIVE COMMENTS</p>	<p>A. Carol Johnson - Is the parent group going to do a Christmas Craft event this year?</p> <p>Kim Rivera - Not with how the restrictions are. The Thorp Community Days group is going to hold a bazaar. It's also difficult to find volunteers. We just did the book fair and trying to find volunteers was very difficult. We did a great job and were able to give a lot of books to teachers, but just a few were volunteering.</p> <p>B. Nicki Morelli-Mayer - Any updates from WSSDA?</p>

	<p>Luanne Osiadacz - I had fun. It was great.  Carol Johnson - I did as well, and had a great driver (Luanne).  Genevieve Gillman - I thought it was very informative, lots of legal stuff on school board training and great breakouts.  Andrew Perkins - It took me 4.5 hours to get there over two passes at about 25 mph. Saw more wrecks than I had in a long time.</p>
11. ADJOURNMENT	<p>Luanne Osiadacz moved to adjourn the meeting. Carol Johnson seconded. The vote was unanimous.  Meeting was adjourned at 7:56 pm.</p>

Upcoming Meetings

December 14, 2021, 6:00 pm - Regular School Board Meeting

\* The Thorp School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Title IX Coordinator, Civil Rights Coordinator, Andrew M. Perkins, Superintendent, (509) 964-7103, PO Box 150, 10831 N Thorp Hwy, Thorp, WA, 98946, perkinsa@thorpschools.org. Section 504 Compliance Coordinator, Mel Blair, (509) 964-7139, PO Box 150, 10831 N Thorp Hwy, Thorp, WA, 98946, blairm@thorpschools.org.