

THORP SCHOOL BUS DISCIPLINE LADDER

There are five steps or levels on the bus discipline ladder to which a student may be assigned. Level 1 involves a bus driver and student conference, parent contact by the driver, and completion of a BUS BEHAVIOR REPORT. Copies of the report will be sent to the student's school. One copy will be kept by the school and the other will be mailed to the parent or guardian. Level 2 involves a conference with the student, bus driver, and school administrator. Parent involvement in the conference is optional. A BUS BEHAVIOR REPORT will be completed and a copy will be mailed or given to the parent. Level 3 involves a suspension of bus riding privileges for up to five (5) school days by an administrator. A copy of the report will be mailed to the parent. Level 4 involves a suspension of the bus riding privileges for up to twenty (20) school days by an administrator. A copy of the report will be mailed to the parent. Level 5 involves a suspension of the bus riding privileges by an administrator for the remainder of the school year. A copy of the report will be mailed to the parent.

Drivers will attempt to work out behavior problems with students and their parents before requesting the assistance of the building principal or Dean of Students. However, certain behaviors, fighting for example, will result in an automatic placement on the discipline ladder at a level appropriate to the nature of the offense. Examples of placement on the discipline ladder are:

Fighting (1 st offense)	Step 2
Verbal and Physical Intimidation	Step 2
Damage to the bus (minor damage)	Step 2 and pay repair costs
Damage to the bus (major damage)	Step 3 and pay repair costs

Students may be assigned a seat at any time by the driver and/or an administrator. For example, a student may be assigned a seat in response to minor unacceptable behavior that does not warrant placement on the discipline ladder. Another example, a student may be assigned a seat as a condition for the reinstatement of bus riding privileges after a Step 3 or 4 suspension.

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Step 5 Suspension of bus riding privileges for the remainder of the school year. Parent notification by administrator.

Step 4 Suspension of bus riding privileges for up to twenty (20) school days. Parent notification by administrator.

Step 3 Suspension of bus riding privileges for up to five (5) school days. Parent notification by administrator.

Step 2 Conference with student, bus driver and school administrator. Parent involvement optional. Parent notification by administrator.

Step 1 Bus driver conference with student and notification to parent.

PARENTS/GUARDIANS: PLEASE KEEP FOR FUTURE REFERENCE