

**THORP SCHOOL DISTRICT #400**

**BOARD OF DIRECTORS**

**July 28, 2020**

**via Zoom pursuant to WA State Governor's Proclamation 20-28**

**5:30 pm – Budget Hearing**

**6:00 pm – Regular Meeting**

**Board Members Present: Anne Cubilie, Nicki Morelli-Mayer, Carol Johnson**

**Bord Members Absent: Loretta Bushbaum**

**Guests: Andrew Perkins, Nikki Pollock, Brenda McKee**

A. BUDGET HEARING	<p>Reviewed 3 year budget. Based on 215 enrollment Because we have been careful with our funds and were able to pass the capital projects levy. We were able to protect the General Fund and plan ahead for something to go wrong; like the boiler needing to be replaced and COVID. There are a few things we are doing that will save money in the long run; not renting a fence, not renting kitchen equipment, not using man power to move sprinklers. Budgeted at 215, the state allocates a certain amount of money per student. If we don't accurately estimate, we could lose money if we are under our estimate. We think we will be closer to 230, which allows us to be conservative in our budget and hope to receive more funds if we do get that higher enrollment. Loretta Bushbaum is unable to make it to this meeting due to medical reasons. We have sent her the packet.</p>
B. CALL TO ORDER/FLAG SALUTE	<p>Anne Cubilie called the meeting to order at 6:00 pm. Andrew Perkins led the flag salute.  Anne Cubilie - Due to being on zoom, I ask Nicki Morelli-Mayer to chair the meeting tonight.</p>
C. APPROVAL OF MINUTES	<p>A. June 23, 2020 - Regular Board Meeting Anne Cubilie moved to approve the minutes; Carol Johnson seconded. The vote was unanimous.</p>
D. APPROVAL OF AGENDA	<p>Carol Johnson moved to approve the agenda; Anne Cubilie seconded. The vote was unanimous.</p>
E. CONSENT AGENDA	<p>A. Consideration to approve the Conditional One Year Leave of Absence of Cas Miller. Perkins – Request from 5<sup>th</sup> grade teacher for a one year absence. She has applied for a one year position to teach overseas. We will work on getting a replacement. It's a great opportunity for both the teacher and the district as they will bring back new ideas and pedagogy to share. Cubilie – I fully support her travelling to fill that position. She is a great teacher and I'm happy we can support her growth.  Carol Johnson moved to approve; Anne Cubilie seconded. Vote was unanimous.</p> <p>B. Consideration to approve the Supplemental Employment Contract for Ed Foster. This is due to the extra amount of work needed above and beyond normal duties for the Capital Project Levy.  Carol Johnson moved to approve; Anne Cubilie seconded. Vote was unanimous.</p>

C. Consideration to approve the Services Contract of Janice Thatcher for School Psychology Assessment Services.

Withdrawing C from consideration. We are having trouble finding a Psychologist. They have withdrawn as they are unable to fill the position. We will work with ESD 105 and/or other school districts to job share.

Tabled

D. Consideration to approve the Warrant table (Action)

JULY 2020				
Fund	Warrant Amt	Warrant #	Electronic Transfer	Total Amount
<b>General Fund</b>				
Accounts Payable	\$94,330.45	41820 - 41859		
X-Cycle	\$2,507.50	41860 - 41861		
Payroll	\$0.00	-		
Payroll Accounts Payable	\$50,693.15	41862 - 41869		
ACH File			\$220,893.70	<b>\$368,424.80</b>
<b>ASB</b>				
Accounts Payable	\$496.78	2681 - 2682		<b>\$496.78</b>
<b>Capital Projects</b>				
Accounts Payable	\$21,591.32	116 - 128		<b>\$21,591.32</b>
<b>Private Purpose Fund</b>				
Accounts Payable	\$0.00	-		<b>\$0.00</b>
<b>Transportation Vehicle Fund</b>				
Accounts Payable	\$0.00			<b>\$0.00</b>

Carol Johnson moved to approve; Anne Cubilie seconded. Vote was unanimous.

F. PUBLIC COMMENTS\*

NO PUBLIC COMMENTS

G. REPORTS TO THE BOARD

A. Superintendent's Report (Information)

- a. Monday night's meeting had a good meeting. Presented a draft plan to community members and all staff. We have broken it down into three meetings. The timeline is in the packet.
- b. Financially we are okay. I don't think we've ever seen this many unexpected financial issues come up at one time. We would like to be in better shape and we are preparing for it. We've battened down the hatches for two years and haven't been extravagant. It's going to take the whole team to get us through this. We can't ignore or hide from it.
- c. Anne Cubilie – Curious if Perkins has any sense what our neighbor school districts in Kittitas County are planning. Perkins - Ellensburg is doing a Hybrid and Cle Elum is going to start online. Easton, Damman, and Kittitas are waiting to decide.
- d. Anne Cubilie - What kind of forward planning does the board and admin need to do to be prepared for the 21-22 year? Perkins – We will start that process at the Aug planning meeting and have a budget meeting right before the legislative session and try to plan based on that. Past practice tells us that we won't get any relief from the State to help local districts.

	<p>B. Business/HR Director Report (Information)</p> <ul style="list-style-type: none"> <li>a. Fund Balance Report</li> <li>b. Budget Status</li> <li>c. Top 15 Vendors</li> </ul>
H. NEW BUSINESS	<p>A. School District Assessment Audit (Information)</p> <ul style="list-style-type: none"> <li>A. This is our normal assessment audit. Whenever we get this notice we post it to the board.</li> </ul> <p>B. Resolution 19-05 - Adoption of 2020-2021 Budget (Action Required)</p> <ul style="list-style-type: none"> <li>A. Mandatory process. ESD 105 must approve the budget. Legally, they are over us.</li> </ul> <p>Carol Johnson motioned to approve; Anne Cubilie seconded. The vote was unanimous.</p> <p>C. Employee Letter - Risk for Severe Illness (Information)</p> <ul style="list-style-type: none"> <li>A. Part of the Department of Health guidelines we need to be in communication with all employees. The information is confidential.</li> </ul>
A. CORRESPONDENCE	<p>B. ESD 112</p> <ul style="list-style-type: none"> <li>1. Perkins - School districts started to get panicked about getting PPE, so we banded together to make huge bulk purchases. Rachel Henderson put together this order. I will go pick it up in Vancouver when it arrives</li> </ul> <p>C. School Funding Coalition</p> <ul style="list-style-type: none"> <li>1. Joint letter to the governor and legislature regarding funding coming up for stable funding for access to learning and support of educating students.</li> </ul>
D. BOARD MEMBER COMMENTS	<p>A. Carol Johnson – I see Todd is there. I haven’t seen anything from WIAA for sports. Give a quick summary and call me later this week with some information. Gibson - WIAA has come out with a four season schedule for HS. Fall sports will be pushed back to the spring; we aren’t likely to see any sports until at least October. We probably won’t see anything until Boys Basketball. A lot depends on whether or not we will be able to travel outside of our county. Middle School sports may look more like intermural sports so that we will stay in the county.</p> <p>Carol Johnson – Have we heard from Spring. She resigned, what do we do now?</p> <p>Perkins – We haven’t had any interest yet. We have ads and it is posted on our website, on the school, and at the post office.</p>
E. ADJOURNMENT	<p>Carol Johnson motioned to adjourn the meeting; Anne Cubilie seconded. The vote was unanimous</p> <p>Meeting adjourned at 6:5 pm</p>

Upcoming Board Meeting –

August 6 , 2020 at 6:00 pm - 9:00 pm - Board Retreat

August 25, 2020 at 6:00 pm - Regular Board Meeting