

THORP SCHOOL DISTRICT #400

BOARD OF DIRECTORS

June 22, 2021

6:00 pm – Regular Meeting

Board Members Present: Anne Cubilie, Nicki Morelli-Mayer, Luanne Osciadaiz, Carol Johnson

Board Members Absent:

Community members present: Andrew Perkins, Nikki Pollock, Laura Jones, Brenda McKee, Ed Foster, Dave Muratore, Sarah Muratore, David Hazlett, Devin Malone

1. CALL TO ORDER/FLAG SALUTE	Anne Cubilie called the meeting to order at 6:01pm. Anne Cubilie led the flag salute.
2. APPROVAL OF MINUTES	A. May 25, 2021 - Regular Meeting Carol Johnson moved to approve the minutes; Luanne Osiadiaz seconded. The vote was unanimous.
3. APPROVAL OF AGENDA	Nicki Morelli-Mayer moved to approve the agenda; Carol Johnson seconded. The vote was unanimous.
4. CONSENT AGENDA	A. Consideration to approve the Employment Contract for Andrew Perkins, Superintendent, effective July 1, 2020. B. Consideration to approve the Employment Contract for Nicole Pollock, Administrative Assistant, FTE 1.0, effective July 1, 2020. C. Consideration to approve the Employment Contract for Karma Seubert, Transportation Supervisor, effective July 1, 2020. D. Consideration to approve the Employment Contract for Ed Foster, Maintenance Supervisor, FTE 1.0, effective July 1, 2020. E. Consideration to approve the Employment Contract for Mel Blair, K-12 Assistant Principal, FTE 0.8, effective July 1, 2020. F. Consideration to approve the Employment Contract for Brenda McKee, Business Manager/Human Resources Director, FTE 1.0, effective July 1, 2020. G. Consideration to approve the Employment Contract for Rachel Henderson, K-12 School Nurse, effective July 1, 2020. H. Consideration to approve the Supplemental Contract for Hilary Lampard effective 2021-2022 school year. I. Consideration to approve the Supplemental Contract for Laura Jones, effective August 1, 2021 through July 31, 2022 J. Consideration to approve the Supplemental Contract for Brenda McKee, Capital Fund Management, effective July 1, 2021. K. Consideration to approve the Supplemental Contract for Cas Miller, Instructional Leader Field STEM, effective August 1, 2021 - August 31, 2021.

- L. Consideration to approve the Supplemental Contract for Cas Miller, ESSR 2021-2023 Recovery & Acceleration Management, effective September 1, 2021 - August 31, 2022.
- M. Consideration to approve the Supplemental Contract for Nikki Pollock, Newsletter Creation, effective July 1, 2021.
- N. Consideration to approve the Supplemental Contract for Ed Foster, Capital Projects Management, effective 2021-2022 school year.
- O. Consideration to approve eight additional hours for Brenda McKee for FEMA Labor & Materials Reimbursement Paperwork.
- P. Consideration to approve the Warrant table.

JUNE 2021				
Fund	Warrant Amt	Warrant #	Electronic Transfer	Total Amount
General Fund				
Accounts Payable	\$43,919.27	42441-42485		
Payroll	\$0.00	-		
Payroll Accounts Payable	\$48,624.03	42431-42440		
ACH File (xcycle)				
ACH File			\$265,540.72	\$358,084.02
ASB				
Accounts Payable	\$1,998.53	2700-2705		\$1,998.53
Capital Projects				
Accounts Payable	\$21,950.51	223-229		\$21,950.51

Carol Johnson moved to approve the consent agenda; Nicki Morelli-Mayer seconded. The vote was unanimous.

Q. PUBLIC COMMENTS

Dave Muratore - Spoke for daughter, Sarah Muratore, saying she didn't want to wear a mask when she came back to school.

Jessica Hutchison - Presented an award to Administrative Staff for excellent and diligent work over the COVID-19 Pandemic. They worked so hard and made this all possible for us. With Great Appreciation we recognize your strong leadership and exemplary service to Thorp School through the COVID-19 Pandemic. You have displayed focus, persistence, innovation, and a passion for leading our school to success in difficult times. Your dedication to providing a quality education and preserving the spirit of community at Thorp School embodies excellence in education.

Award recipients:
 Andrew Perkins, Superintendent
 Mel Blair, Assistant Principal
 Laura Jones, Director of Student Services
 Cascelia Miller, Instructional Leader Field STEM
 Brenda McKee, Business Director
 Ed Foster, Facilities Director
 Karma Seubert, Transportation Director
 Nikki Pollock, Administrative Assistant
 Barb Haddix, Office Coordinator

	<p>Rachel Henderson, Nurse</p> <p>Plaque: With Great Appreciation To recognize your strong leadership and exemplary service to students, staff, teachers and parents of Thorp School through the COVID-19 Pandemic. Your dedication embodies excellence in education. The Thorp Parent Booster Club THANKS YOU!! June 2021</p> <p>Carol Johnson - We have a great booster club here and it's very nice that they are able to recognize the hard work.</p> <p>David Hazlett - I would like to suggest that the board pursue the school zone signs. The other school districts have them. Especially since its on a highway and you come through here so quickly. Some of them are solar powered and could require infrastructure. But I think the state may be forthcoming with funding.</p> <p>Anne Cubilie closed public comments at 6:14 p.m.</p>
<p>R. REPORTS TO BOARD</p>	<p>A. Superintendent's Report (Information)</p> <ul style="list-style-type: none"> a. School is out. We are looking forward to next year. This will be my first year without having to hire anybody. Enrollment is closed. Our goal was 225, and we have exceeded that. We have a waiting list. We literally only have a few spaces in the high school level. It's a testament to what Thorp did as a district this year to go above and beyond for students. Brenda will tell you that you are financially sound. There are enrichments that we will need to be doing. And you will begin to see those come in for your approval. b. The ESSER funds have come in. 20% is mandatory that they are supplemental contracts. You will be seeing these in some of the contracts such as Ms Miller's and for extended learning teachers. c. There will be efficiencies that we will use some of this technology that we now have. Staff meetings on zooms so teachers can be in their classrooms and go straight into teaching. d. We are excited about adding some things in August that we will discuss in the August board meetings. Looking holistically at kids instead of the one federal test. e. Carol Johnson - Are there kids coming in from across the river? I've seen so many houses come in. Nikki - Yes, we have had a number of kids coming into district. We are about 50/50 in district/choice transfer students registered at Thorp. I think we will start to see that shift heavier towards in district students.

B. Student Services Report (Information)

- a. Graduation went really well. We do have some students that will be doing some credit retrieval in July. We have some student teachers who will be running those programs.
- b. Secondary students did a trip to Suncadia, hiking and swimming. They were tired and happy. We should be able to do that trip for years to come.
- c. Student schedules are beginning to be built.
- d. PSAT was set up today for October. 9th graders and new students will take that. SAT will be taken in the Spring. ASVAB will be taken in November. They may also ask us to do SBACs in October.
- e. Currently we don't have any students using Edgenuity. We will make it available for 10-12 grades for those that can't get into the building for a particular class.
- f. We did some year close out of records.
- g. Student Planners will be finalized and ordered at the end of the week. The Student Handbook will be going into the planner for the secondary students.
- h. Anne Cubilie - If any kind of pivot is required do you think there is enough resilience to handle that? Laura - I think the fact that we have student teachers that have stepped up for summer school means teachers will get the break they need. Students will be excited to get back into class. I don't feel like I've stopped since last March! Perkins - I don't think Laura has taken a day off! That's why I don't let her work in July!

C. Business/HR Director Report (Information)

- a. We were able to claim costs from FEMA. We will get about \$12K in janitorial and nursing time. \$9700 in labor and materials, mostly PPE. Total almost 22K back to the general fund.
- b. Fund Balances
- c. Budget Status
- d. Top 15 Vendors
- e. Ed Foster - Update on Summer Projects. Lockers are coming out and new carpet and lockers are going in. Bank of lockers with benches in between. Front lawn is getting an automatic sprinkler system starting next week. Elementary roof currently in bid process. Warranty maintenance repair on another area of roof.

	<p>Maintenance and repair on heating and ventilation system. An accordion door will go up on the Brick Building stage. We have a shipment of PPE supply ready for the next year. We are spending a lot of time cleaning classrooms and getting the old furniture moved back in since much had to be removed during covid.</p>
<p>D. OLD BUSINESS</p>	<p>A. Board Retreat, August 10, 2021 from 5 pm - 9 pm (Action)</p> <p>Nicki Morelli- Mayer moved to approve the board retreat, Luanne Ociadiaz seconded. The vote was unanimous.</p> <p>B. Modernization - Millig (Action)</p> <p>Andrews Perkins - This is a big one. Ed will explain DES (Department Enterprise Services). We have worked with them before. They have a list of contractors that have already gone through the bidding process. They have their own engineer and do all of the paperwork. They represent the school district, make sure things are on schedule, and that contractors have all of the correct certifications and LNI requirements. It's a big project and it will be good to have someone to oversee it.</p> <p>Two firms have submitted in time. I would like you to listen to the one I would like to work with.</p> <p>David Malone - An owner of Millig, headquartered in the Pacific NW. I worked with Andrew and Ed to look at the brick building to make an improvement plan. Helped to write the grant to OSPI. This will be my second project out of that grant process. I'm here to answer any questions you might have. This is a top priority for me. We don't have anything else committed and you are my top focus.</p> <p>Andrew Perkins - I recommend going forward with DES and Millig to work on the project.</p> <p>Anne Cubilie - What was your impression of the project and the historic requirements?</p> <p>David Malone - The biggest issue is going to be the windows. The fit and finish that is required will be tricky. But we will involve the historical regulators as early as possible. For the concept, we have right now for HVAC, we think that we will need compressors on the ground that will need some aesthetic walling to be as unobtrusive as possible. We will continue to have conversations with the school around what will work best, what is the long term goal, what is the best use of funds.</p> <p>Andrew Perkins - We had lots of calls from people excited that we are going to keep this historical building and make sure it's around for generations to come.</p>

Carol Johnson - My biggest concern about the building are the walls on the inside. It was lath and plaster and now it's a photographic wood plywood. I wonder what else could be done. And of course the floors are beautiful.

Dave Malone - I'm not sure that the walls are something we have looked at. Mostly we are looking at the energy savings. It's funded through the energy office. So the electrical, hvac, windows. The restrictions are to look at the energy and water consuming parts of the building. There are some exceptions if we had to dig into the walls or ceiling.

Carol Johnson - That bothers me alot. It doesn't fit the building at all. It doesn't fit the floor, the casings, or the age of the building. I understand that there may be some other things we can do.

Andrew Perkins - We do have a Capital Projects Levy to do some other renovations, this grant should free up some of the Capital Projects Levy budget funding that we budgeted for some of these electrical and lighting issues.

Andrew Perkins - Briefly go over the timeline

David Malone - We expect confirmation of funds in the next month. Technically you will hire DES, and they will hire us. So we work for the state and the state works for you. We will look at moving into design in September. We will get the project designed and the equipment all lined up to begin in the summer 2022, the day after students leave we want to hit the ground running and have the building certified for occupancy by the end of the summer. We guarantee the energy savings of the program.

Anne Cubilie - We are very excited!

Luanne Ociadaiz moved to approve the contract with DES, Carol Johnson seconded. The vote was unanimous.

C. Academic & Student Well Being Plan (Discussion)

- a. This is the detailed plan. Not just to test kids, but to recover skills. Cas put this plan together and Bree put together the assessment matrix. The goal is to turn paras into intervention specialists to address the individual needs of students.
- b. Anne Cubilie - Do the ESSER funds have an expiration date? Andrew Perkins - For us, 2 years with a possible 1 year roll over. I think we have a plan to use it all by the deadline.

D. Sexual Health Education (Discussion)

- a. These are OSPIs actual standards. I have ordered the most popular curriculum in Eastern WA which is Glen Coe. Rachel Henderson is more fluent in some supplementary information as well. We are looking at finding one more. They will be available for static review

	<p>in the library. Early fall we will have a strategic planning committee for the curriculum adoption. This has the potential to be problematic but I think the community just wants to know what's happening and not have it be a surprise.</p> <ul style="list-style-type: none"> b. Anne Cubilie - What about that one do you like? c. Andrew Perkins - It talks a lot about age appropriateness. They tend to meet the standards and concerns of parents. d. Anne Cubilie - Do you think the state is getting ahead of communities? e. Andrew Perkins - I don't think the state is. I think the curriculum could, so it's important that we work together to get the right curriculum that works for both the standard and the community. And there is an opt out letter.
<p>E. NEW BUSINESS</p>	<ul style="list-style-type: none"> A. Inter Mountain (Information) <ul style="list-style-type: none"> a. Emergency connectivity fund. Laura is going to get a cart with devices that she can check out to students as needed. B. WSSDA Conference (Discussion) <ul style="list-style-type: none"> a. Reserve given a decent cancellation policy <ul style="list-style-type: none"> i. Conference ii. Hotel iii. Anne Cubilie - Where is it located? iv. Nikki Pollock - I will look at the cancellations dates, and get you new information. v. Anne Cubicle - Will we need to update policy? Andrew - We will look to make sure. C. Solar Panels (Information) <ul style="list-style-type: none"> a. That's the electrical bill prior to the solar panels. We are making it an academic pursuit in Mr. Kern's class. They will look at how it works out financially. b. We are waiting for the production meters. c. The green house has a small footprint anyway, so we should get an energy credit which will subsidize the rest of the school. d. Anne Cubilie - Do we have a plan to store energy? Andrew - I will have to look into that. e. Those panels were about half price!

D. CORRESPONDENCE	<p>A. OSPI (Information)</p> <p>a. This is regarding Terrie McPherson. My name is on it but it is really about Terrie. It's her award for what she does.</p> <p>B. ESSER II Letter (Information)</p> <p>a. This is the requirements of the 20% of funding for the supplemental contracts. When we get done with funding I think it will be 80/20. 80 directly dealing with students and the other 20 in enrichment costs like field trips, supplies, transportation.</p>
C. BOARD MEMBER COMMENTS	<p>Carol Johnson - The stage - what are you putting up there?</p> <p>Andrew Perkins - It will be an accordion door that is lockable, not moveable, can't be pushed down. We can have a student safely there. We were going to wait till next year. But we are doing some rearranging. Life skills need some space. So the primary life skills will be in the nurse's office. And the elementary will be on the stage. That allows them room to educate without disturbing other SPED needs. Safety part now, curtains and lighting next year.</p> <p>Carol Johnson - What about the two sets of stairs. Perkins - They are fine. Carol - What about adaptive? Perkins - For the students we have now we are fine. If we needed adaptive we would use the other available room.</p>
D. ADJOURNMENT	<p>Motioned to adjourn; Carol Johnson seconded, The vote was unanimous. 7:27 p.m.</p>

Upcoming Meetings

July 27, 2021 - 5:30 pm - Budget Hearing

July 27, 2021 - 6:00 pm - Regular Board Meeting

* The Thorp School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Title IX Coordinator, Civil Rights Coordinator, Andrew M. Perkins, Superintendent, (509) 964-7103, PO Box 150, 10831 N Thorp Hwy, Thorp, WA, 98946, perkinsa@thorpschools.org. Section 504 Compliance Coordinator, Mel Blair, (509) 964-7139, PO Box 150, 10831 N Thorp Hwy, Thorp, WA, 98946, blairm@thorpschools.org.