

THORP SCHOOL DISTRICT #400

BOARD OF DIRECTORS

June 23, 2020

via Zoom pursuant to WA State Governor's Proclamation 20-28

6:00 pm

Board Members Present: Anne Cubilie, Nicki Morelli-Mayer, Carol Johnson, Loretta Bushbaum

Bord Members Absent: Spring Liles

Guests: Andrew Perkins, Nikki Pollock, Brenda McKee, Tiffany Watkins, Andrew Watkins, Terrie McPherson, Todd Gibson

A. CALL TO ORDER/FLAG SALUTE	Anne Cubilie called the meeting to order at 6:02 pm. Loretta Bushbaum led the flag salute.																																																																																
B. APPROVAL OF MINUTES	A. May 26, 2020 - Regular Board Meeting Loretta Bushbaum moved to approve the minutes; Nicki Morelli-Mayer seconded. The vote was unanimous.																																																																																
C. APPROVAL OF AGENDA	Nicki Morelli -Mayer moved to approve the agenda; Loretta Bushbaum seconded. The vote was unanimous.																																																																																
D. CONSENT AGENDA	<p>A. Consideration to approve the Employment Contract for Andrew Perkins, Superintendent, effective July 1, 2020.</p> <p>B. Consideration to approve the Employment Contract for Nicole Pollock, Administrative Assistant, FTE 1.0, effective July 1, 2020.</p> <p>C. Consideration to approve the Employment Contract for Karma Seubert, Transportation Supervisor, effective July 1, 2020.</p> <p>D. Consideration to approve the Employment Contract for Ed Foster, Maintenance Supervisor, FTE 1.0, effective July 1, 2020.</p> <p>E. Consideration to approve the Employment Contract for Mel Blair, K-12 Assistant Principal, FTE 0.8, effective July 1, 2020.</p> <p>F. Consideration to approve the Employment Contract for Brenda McKee, Business Manager/Human Resources Director, FTE 1.0, effective July 1, 2020.</p> <p>G. Consideration to approve the Warrant table (Action)</p>																																																																																
<table border="1"> <thead> <tr> <th colspan="5" data-bbox="402 1444 1505 1476">JUNE 2020</th> </tr> <tr> <th data-bbox="402 1482 748 1514">Fund</th> <th data-bbox="753 1482 943 1514">Warrant Amt</th> <th data-bbox="948 1482 1105 1514">Warrant #</th> <th data-bbox="1110 1482 1328 1514">Electronic Transfer</th> <th data-bbox="1333 1482 1505 1514">Total Amount</th> </tr> </thead> <tbody> <tr> <td colspan="5" data-bbox="402 1520 1505 1551">General Fund</td> </tr> <tr> <td data-bbox="402 1558 748 1589">Accounts Payable</td> <td data-bbox="753 1558 943 1589">\$128,490.65</td> <td data-bbox="948 1558 1105 1589">41764 - 41819</td> <td data-bbox="1110 1558 1328 1589"></td> <td data-bbox="1333 1558 1505 1589"></td> </tr> <tr> <td data-bbox="402 1596 748 1627">X-Cycle</td> <td data-bbox="753 1596 943 1627">\$0.00</td> <td data-bbox="948 1596 1105 1627">-</td> <td data-bbox="1110 1596 1328 1627"></td> <td data-bbox="1333 1596 1505 1627"></td> </tr> <tr> <td data-bbox="402 1633 748 1665">Payroll</td> <td data-bbox="753 1633 943 1665">\$0.00</td> <td data-bbox="948 1633 1105 1665">-</td> <td data-bbox="1110 1633 1328 1665"></td> <td data-bbox="1333 1633 1505 1665"></td> </tr> <tr> <td data-bbox="402 1671 748 1703">Payroll Accounts Payable</td> <td data-bbox="753 1671 943 1703">\$50,259.43</td> <td data-bbox="948 1671 1105 1703">41756 - 41763</td> <td data-bbox="1110 1671 1328 1703"></td> <td data-bbox="1333 1671 1505 1703"></td> </tr> <tr> <td data-bbox="402 1709 748 1740">ACH File</td> <td data-bbox="753 1709 943 1740"></td> <td data-bbox="948 1709 1105 1740"></td> <td data-bbox="1110 1709 1328 1740">\$237,334.87</td> <td data-bbox="1333 1709 1505 1740">\$416,084.95</td> </tr> <tr> <td colspan="5" data-bbox="402 1747 1505 1778">ASB</td> </tr> <tr> <td data-bbox="402 1785 748 1816">Accounts Payable</td> <td data-bbox="753 1785 943 1816">\$2,567.55</td> <td data-bbox="948 1785 1105 1816">2677 - 2680</td> <td data-bbox="1110 1785 1328 1816"></td> <td data-bbox="1333 1785 1505 1816">\$2,567.55</td> </tr> <tr> <td colspan="5" data-bbox="402 1822 1505 1854">Capital Projects</td> </tr> <tr> <td data-bbox="402 1860 748 1892">Accounts Payable</td> <td data-bbox="753 1860 943 1892">\$16,597.81</td> <td data-bbox="948 1860 1105 1892">108 - 115</td> <td data-bbox="1110 1860 1328 1892"></td> <td data-bbox="1333 1860 1505 1892">\$16,597.81</td> </tr> <tr> <td colspan="5" data-bbox="402 1898 1505 1929">Private Purpose Fund</td> </tr> <tr> <td data-bbox="402 1936 748 1967">Accounts Payable</td> <td data-bbox="753 1936 943 1967">\$0.00</td> <td data-bbox="948 1936 1105 1967">-</td> <td data-bbox="1110 1936 1328 1967"></td> <td data-bbox="1333 1936 1505 1967">\$0.00</td> </tr> <tr> <td colspan="5" data-bbox="402 1974 1505 2005">Transportation Vehicle Fund</td> </tr> <tr> <td data-bbox="402 2011 748 2043">Accounts Payable</td> <td data-bbox="753 2011 943 2043">\$0.00</td> <td data-bbox="948 2011 1105 2043"></td> <td data-bbox="1110 2011 1328 2043"></td> <td data-bbox="1333 2011 1505 2043">\$0.00</td> </tr> </tbody> </table>		JUNE 2020					Fund	Warrant Amt	Warrant #	Electronic Transfer	Total Amount	General Fund					Accounts Payable	\$128,490.65	41764 - 41819			X-Cycle	\$0.00	-			Payroll	\$0.00	-			Payroll Accounts Payable	\$50,259.43	41756 - 41763			ACH File			\$237,334.87	\$416,084.95	ASB					Accounts Payable	\$2,567.55	2677 - 2680		\$2,567.55	Capital Projects					Accounts Payable	\$16,597.81	108 - 115		\$16,597.81	Private Purpose Fund					Accounts Payable	\$0.00	-		\$0.00	Transportation Vehicle Fund					Accounts Payable	\$0.00			\$0.00
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	<p>Andrew - These are the annual consent contracts for non-union employees.</p> <p>Nicki Morelli-Mayer moved to approve the consent agenda; Carol Johnson seconded. The vote was unanimous.</p>
<p>E. PUBLIC COMMENTS*</p>	<p>NO PUBLIC COMMENTS</p>
<p>F. REPORTS TO THE BOARD</p>	<p>A. Superintendent's Report</p> <ol style="list-style-type: none"> 1. July board meeting will be in person with physical distance and public comment. 2. Capital levy money has started flowing. We had been renting a fence for about \$4,000 a year. We now have a permanent 7' fence there near the shop. It actually expands the area available to play in. The fence on the BB side will go in shortly. We are trenching in water and fiber to get high speed internet to the greenhouse. We are well under budget for the farm project and it is progressing well. We were getting nervous because people weren't doing construction and there were delays but we had to get that money spent by June 30. 3. We will get to work on security doors. The second set of doors will be locked and only staff will have entrance until the office staff confirms identity and purpose. Terrie will be using the hallway behind the cafeteria. Students will be using the back door for ingress and egress. We will also be expanding the cameras. 4. Equipment is ordered for the shop and business lab. 5. \$60,000 has been received to upgrade the kitchen. The rented dishwasher is being removed, we will own one now. 6. Jarred and Ed were able to get a lot of cleaning done in classrooms over spring break so they will have minimal work since kids haven't been back in. They can focus on the outside work and making preparations for physically distant classroom adjustments. 7. We are at the number of kids we want to have per classroom. Anyone new is going on a waitlist and we will let them know in August if we have room. With full enrollment we feel a little better about what we have in the budget. 8. I have been attending superintendent meetings twice a month, and compared to other districts we've had really good success with minimal complaints. Teachers and parents have worked well together. <p>Anne - This is such great news about the classes. Andrew - There are a couple places here and there we can add kids, but we don't need kids to balance the budget.</p> <p>Carol - Does that mean we average 17 per class? Andrew: 15. We have a couple over, a couple under, and that 7th grade bubble.</p> <p>Anne - I assume by holding the line we can accommodate kids moving into the district without overcrowding.</p>
<p>B. OLD BUSINESS</p>	<p>A. School Closure Waiver</p>

	<p>B. CARES Act</p> <p>C. Public notification from OSPI that 20000 or so will start flowing. Hope to hire terry for another 3 hour para, another para for recess supervision, and some dividers to move 7th grade to the gym.</p> <p>D. Parent Survey (Information)</p> <ol style="list-style-type: none"> 1. Details are in your packet. It's lengthy. We had just a few technology issues. Plenty of devices for kids. 2. Anne - Any surprises? Andrew - No. If we have to go to modified they want to go to having classes every week, which is what we want and what the teachers want. It confirmed that parents want kids back in school if we can do it safely.
<p>E. NEW BUSINESS</p>	<p>A. August Board Workshop Date</p> <ol style="list-style-type: none"> 1. Tuesday, August 6 from 1 pm - 7 pm <p>B. Spring Liles resignation</p> <ol style="list-style-type: none"> 1. There have been a lot of changes in my life. My step-father passed away and my mom can't afford to live on her own. So we will be moving out of our neighborhood to Roslyn. So I will be unable to continue to serve as we will be out-of-district. 2. Board Policy 115 and Procedure 155P describe how to apply to be a board member. <p>C. CTE Approvals</p> <ol style="list-style-type: none"> 1. We have the Personal Finance class approved and the Intro to Business Class approved. <p>D. Public comment on CLP</p> <ol style="list-style-type: none"> 1. Committee to Open School meeting will be held tomorrow at 5 pm. 2. We will create committees, assign homework, and reconvene in July. We will have a plan approved at our August board meeting. 3. Anne - Does the school have to create any internal policy or can we be guided by the OSPI policy. Perkins - We have to have procedure and the nurse may recommend a policy change. I won't be surprised if WSDDA comes out with something. We already have good health policy. It's a matter of better education on them and strict enforcement. One change is that you used to have a 30 day exemption. Now its zero day. So we need to make sure we are communicating with parents. When we start school it will be a very safe place to be. Anne - On that, is there any conversation at the state level on changing the calendar. Andrew - Its a local district decision. We should be able to move quickly to online classes if need be and not extend our year. <p>E. FEMA Assistance</p> <ol style="list-style-type: none"> 1. We have been documenting all COVID related expenses. We are hoping to get some federal funds. We are hoping they will at the very least pay

	<p>for PPE that we've ordered now and will order in the future.</p> <p>F. ESD 112 PPE Cooperative</p> <ol style="list-style-type: none"> As school districts, alone we can't compete against Walmart, etc. for PPE. So one ESD is ordering for the whole state to get that bulk order pricing. <p>G. Kinder Para 3 hours (Information)</p> <ol style="list-style-type: none"> We are interviewing for a para for Kindergarten and for Preschool for a high needs child coming in. <p>H. Resolution 19-04 (Action)</p> <ol style="list-style-type: none"> Gibson - In order for us to play in high school and play in a combine with Kittitas we have to renew with WIAA every four years. Austin Brothers, AD at Kittitas got the approval. We also have to have a school board resolution. It also will be approved by our WIAA District as we are in a different district than Kittitas. Fall sports are up in the air but we are still working on plans for what sports will look like. <p>Nicki Morelli-Mayer moved to approve; Loretta Bushbaum seconded. The vote was unanimous.</p>
I. CORRESPONDENCE	<p>J. ESD 112</p> <ol style="list-style-type: none"> The bid for the cooperative is here. We had to get in so we could order all year. We don't want to get caught without what we need. <p>K. COVID Guidance</p> <ol style="list-style-type: none"> Info from the Superintendent of ESD 105. We are constantly in meeting with all the Superintendents, OSPI and, the governor so we stay connected and moving in the right direction
L. BOARD MEMBER COMMENTS	<p>A. Carol Johnson - What are we doing about masks. Perkins - That is that PPE contract. Carol - Will we do what the state says? Are there guidelines for age groups. Perkins - If the mandate is to have a mask or shields we will have them. We've ordered some Thorp masks as well.</p> <p>B. Loretta Bushbaum - How did the sale go? Perkins - The larger items went quickly, we sold quite a bit of the smaller items, the rest went to Goodwill. We are buying dividers, curtains for plays and assemblies. Now we have storage for that when we take it down.</p> <p>C. Perkins - Thank you for approving my 3 year contract. Anne - Thank you for giving us three more years.</p>
M. ADJOURNMENT	<p>Nicki Morelli-Mayer motioned to adjourn the meeting; Carol Johnson seconded. The vote was unanimous</p> <p>Meeting adjourned at 7:06 pm</p>

Upcoming Board Meeting – July 28, 2020 – 5:30 pm Budget Hearing, 6:00 pm Regular Board Meeting